

CALIFORNIA APPRENTICESHIP COUNCIL

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CAC/CCA LIAISON COMMITTEE MEETING**MINUTES**Wednesday – October 28, 2009 10:00 a.m.**I. Call To Order/ Roll Call**

CCA Liaison, Standing in for Don Davis, Co-Chair Jose Oscar Padilla called the meeting to order at 10:00 a.m.

Members present: Jose Oscar Padilla, Carl Goff, Don Simonich, Patrick Knighton, and Acting Chief Glen Forman
A quorum was met.

Self introductions of attendees were made at the request of Mr. Padilla.

II. Review/Approval of the minutes of July 29, 2009

A motion and a second was made to approve the minutes of July 29, 2009. The minutes were approved as written.

III. Treasurer's Report – Patrick Knighton

- Mr. Knighton reported on the account balance and reported on the Accounting fees for tax filing and on a deposit for the Golf tournament for the next CAC meeting. It was m/s/c to approve the report and pay those bills.
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IV. Sheraton Park Hotel Anaheim Reservations Report – Jose Oscar Padilla

- A contract with Sheraton Park Hotel Anaheim has been signed and we were able to get the parking fee reduced from \$14.00 per day to \$8.00. The hotel reservation website address has been sent to Glen Forman for possible posting on the DAS website. A friendly reminder to all, to use this site when making reservations so we may fill our room block commitment.

V. Golf Course Report – Don Simonich

- Anaheim Hills Golf Course has been selected and contract has been signed. The tournament is set for 1:00 p.m., Tuesday, April 27, 2010. The participant fee is set at \$115.00 per player. This fee includes Green Fee + Cart, Box lunch, one coupon for beverages, range balls, a start pack plus prizes and awards.

VI. Workshops – Jose Oscar Padilla – Current workshops are listed as follows:

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| Session 1 | Recruiting and retaining women in Apprenticeship |
| Session 2 | Harassment prevention and investigation |
| Session 3 | Apprentice preparation programs |

- Session 4 Classroom Technologies in apprenticeship
- Session 5 Educational Training Panel (ETP) funding
- Session 6 Grant Writing
- Session 7 2nd Language Learners (ESL)
- Session 8 Current issues of the CA Division of Apprenticeship
- Session 9 Electronic database and apprenticeship
- Session 10 Networking with professional (OTAN)

VII. Speakers for the Event – Jose Oscar Padilla

- Don Davis contacted and invited Dr. Cindy Brown, an entertaining motivational speaker.

VIII. Entertainment – Jose Oscar Padilla

- The reception dinner entertainment has not yet been finalized.

IX. Sponsors -

- The vendor invitation package has been mailed
- In order to make a cost efficiency mailing for all participants to our next CCA meeting, a new list from DAS with updated information was requested.

X. CCA Shirt Report – Darrel Lawrence

- The shirts can be ordered in different colors and also for women. A form to order shirts will be available at the next CAC meeting in Sacramento to have a more accurate number on the amount of shirts and different colors and sizes.

XI. Other Items – Jose Oscar Padilla

- Lily Rodriguez has accepted the committee's invitation to be a speaker at the next conference.
- The next meeting will on Wednesday, January 27, 2010 at the Clarion Hotel Mansion Inn in Sacramento.

XII. Adjournment

The meeting adjourned at 10:40 a.m.
 Respectfully submitted by Jose Oscar Padilla
 Co-Chair CCA